



Section 2

Administration

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1.0 MEMBERSHIP

1.1 Registration Guidelines

1.11 Yearly Registration Fees

2026 Fees as set at the 2025 Annual General Meeting

1.	Individual registration - competing athlete bird paid by 31 Dec 2025)	\$100	(\$80 early
2.	Technical membership early bird paid by 31 Dec 2025)	\$100	(\$80
3.	Individual registration - non-competing athlete early bird paid by 31 Dec 2025)	\$50	(\$25
4.	Volunteers	\$ 2	
5.	State Judges levy	\$50	
6.	State levy –2 to 10 (ten) member clubs	\$200	
7.	State levy – more than 10 (ten) member clubs	\$300	
8.	Direct club affiliation	\$50	
9.	Associate member fee	\$10	
10.	Sanction Number Fee 1 to 5 events		
	1 to 5 Events	\$75	
	6 and above	\$100	
	State & Nationals	\$200 or 10% of net profit	Which ever the greater

NOTE: When the members of a new club register with the ABTA, they will be charged half the normal registration fee, for the first year only.

1.12 ABTA Direct Affiliation

Regarding States with less than three (3) member clubs to facilitate their own State association:

1. If less than three (3) clubs in a State, Clubs may directly affiliate with the ABTA Inc.
2. These Clubs will have no voting rights at ABTA Inc. meetings
3. These clubs will receive all ABTA Inc. correspondence.
4. These clubs will hold Qualifying Competitions to enable athletes to enter National Titles.
5. These Clubs will pay a Club levy directly to the ABTA, this levy will be set each year at the ABTA Annual General Meeting.
6. All ABTA rules other than the above will apply.

1.13 Registrations/ Clearances / Transfers

Registrations

- All existing registered members from the previous year must be registered by **April 1st** the following year.
- New members (not registered in previous year) may be registered at any time during the year.
- Clubs are responsible to complete the electronic online Club ABTA Registration Form by 1st April each year for existing registered members. New members to be added to the electronic online Club ABTA Registration Form as required throughout the year.

Clearances

- When a member leaves a Club, clearances must be given if all requirements of the Club have been met. (ie uniforms returned, nil outstanding finance).
- If the member is not transferring to another Club the clearance is given to the member.
- If a member is transferring to another Club the clearance is sent to the committee of this Club.
- The 'Official Clearance Form' is to be used.

Transfers

- When a member transfers from one Club to another, the relevant clubs' ABTA registration forms must be updated. Individual registration payment is valid for the full year regardless of which club the registration payment was initially made with.
- Individual Registration fees are not transferable from athlete to athlete.

1.2 [Membership Protection Policy](#)

1.3 **Life Membership application procedure**

The following procedures must be followed for an ABTA Life Membership to be approved:-

1. Resumes to be submitted to the ABTA by nominating State, this resume to be circulated by ABTA to all member States.
2. A vote to be taken at the ABTA Annual General Meeting, to be cast after discussion with only State Delegates and the ABTA Executive present.
3. Nominee/s will be notified after the Annual General Meeting.

- 1.4 [Code of Conduct](#)
- 1.5 [Disability Policy](#)
- 1.6 [Interacting with Children guidelines](#)
- 1.7 [Coach Codes of Behaviour](#)
- 1.8 [Spectator Behaviour Policy](#)

2.0 TWIRLING AUSTRALIA COMMITTEE GUIDELINES

2.1 [Office Bearers Role Descriptions](#)

- 2.10 President
- 2.11 Vice President Policies
- 2.12 Vice President Special Projects
- 2.13 Secretary
- 2.14 Treasurer
- 2.15 Technical Advisor
- 2.16 National Coaching Director
- 2.17 National Coach
- 2.18 National Registrar
- 2.19 Public Officer

2.2 Meeting Procedures for Annual General and Winter General

2.21 Annual General

1. Venue & Date - to be submitted at the ABTA AGM by the next host State for the following year.
2. Agenda:
 1. Chairperson's opening remarks
 2. Approval of Agenda
 3. Apologies
 4. Minutes from previous meeting
 5. Business arising from minutes
 6. Outward & inwards correspondence
 7. Business arising from correspondence
 8. Rule changes
 9. Reports:
 - President
 - Vice President (2) (one to be in charge of Policies)
 - Secretary
 - Treasurer
 - Technical Adviser

National Coaching Director
National Coach
Marketing Co-ordinator
Registrar
World / International Cup Manager

10. Election of Office Bearers
11. Competition Bids/Information for the following year's Nationals
 1. Venue
 2. Entry fees
 3. Venue entry cost
 4. Competition Co-ordinator
 5. Dates
12. Rule Changes - rule change submissions to be forwarded to the Secretary by one (1) month prior to the AGM.
13. Any Further Business:
 1. Judges Chairperson
 2. Technical Committee
 3. Winter Meeting

2.22 Winter General

1. Venue & Date - Winter meeting to be conducted within six months after the ABTA AGM, either in-person, online or a combination of in-person and online.
2. Attendance - Minimum one delegate from each state to attend. This delegate will be on each State's Executive.
3. Cost - the venue conference room will be reasonable costing and will be paid by ABTA. All attendees to cover personal costs of catering.
4. Agenda - the ABTA Winter meeting will have an open Agenda with voting rights open to all State members of the Association. To be run as per the Annual General Meeting – rule changes to be sent out to states for voting. Voting cannot affect the current year of competition, unless addressing major competitive issues or problems. Following winter meeting ABTA executive to meet with ABTA Office Bearers.

2.3 Reimbursement of Funds

If funds are available and at the discretion of the Executive Committee, reimbursement may be made to those persons acting on behalf of the ABTA. Itemised invoices and receipts to be produced.

- 2.4 [Communication Policy](#)
- 2.5 [Social Media Policy](#)
- 2.6 [Conflict of Interest Policy](#)
- 2.7 [Chaperone Policy](#)